**COMPANY NAME/LOGO**

FACILITY NAME

ADDRESS (OEM will input once address is issued)

LAT: 40.000000000/LONG: -104.00000000

NOTIFICATIONS

COMPANY NAME AND 24-HOUR HOTLINE

 XXX-XXX-XXXX

NAME OF DISPATCH CENTER

 911 AND 970-350-9600 (NON- EMERGENCY)

NAME AND NUMBER OF LOCAL FIRE JURISDICTION

 911 AND XXX-XXX-XXXX (NON- EMERGENCY)

WELD COUNTY OEM

 970-350-9600

CRITICAL RECEPTORS

SURROUNDING BUSINESSES

SURROUNDING RESIDENTIAL AREAS

SURROUNDING WATERWAYS

CRITICAL INFRASTRUCTURE

OTHER

INSERT SATELLITE MAP WITH ICONS, MAP SCALE, AND COMPASS HEADING

\*Insert scaled facility drawing in the map. Include well heads, tank batteries, water storage locations, etc.

See Page 3 for additional information.

INSERT APPLICABLE MAP ICONS LEGENDS HERE

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **FIRE DEPARTMENT RESPONSE GUIDELINES****Command** **FIRE DEPARTMENT RESPONSE GUIDELINES****COMMAND*** Establish initial command post near the oil & gas location entrance.
	+ Position should provide a clear view of the entire scene
	+ Advise responding units and resources to stage near the location entrance.
	+ Locate operator lease sign on location (located at the entrance /site access)
	+ If industry personnel are not on location, call the 24-Hour Emergency Contact number located on the sign.
	+ Establish unified command with operator on-site liaison
* Develop incident action plan with the operator to mitigate incident
* **Strategy -** ***Always defensive unless a life safety need is identified!***

**INCIDENT STABILIZATION*** Implement Hazardous Materials response protocols
* All personnel operating in hazard zones should be in appropriate PPE, to include a personal mobile air monitoring device
* Establish Hot, Warm, Cold Zones, and ERG zones
* Exposure Concerns --- Equipment, nearby structures, neighborhoods, roadways, etc.
* Monitor weather conditions, especially wind direction
* Air monitoring for vulnerable areas and locations around the incident.
* Conduct evacuations of citizens, bystanders, and resources at risk.
* Identify and address any water supply and/or foam requirements necessary to mitigate the incident

**SPECIAL CONSIDERATIONS*** If evacuations are needed, coordinate with Weld County OEM before ordering an evacuation to establish evacuation routes, shelters, shelter in-place and to utilize IPAWS (reverse 9-1-1).
* Request mutual aid apparatus and equipment asap to minimize operational delays
* Consider and address any potential impacts to critical receptors identified near the location.
* Consider requesting a HazMat Team if needed to assist with mitigation.
* Consider requiring a fire investigation for any fire and/or explosion.
* Keep the public and stakeholders informed of response activities.
* Notify FAA if air Traffic restrictions are needed (requested through OEM) ***(very large incident)***
 | **INDUSTRY RESPONSE OBJECTIVES****Ensure safety of the public, first responders, employees, and contractors. Minimize impact to the environment and local community. The following response objectives checklist shall be followed:** **SAFETY – PROTECT LIFE*** Evaluate and account for all personnel
* Isolate all potential ignition sources
* Establish site control (safe perimeter and evacuation routes)
* Contact emergency services as needed (911, Fire, LEPC)
* Identify hazard(s) of emitted material (obtain SDS)
* Implement air monitoring around impacted area
* Continually assess site hazards/risks

 **RESPONSE – INCIDENT STABILIZATION*** Notify internal personnel and agencies
* Assign on-site liaison to the incident commander
* Establish a unified command post and field communications
* Establish Hot, Warm, Cold Zones, and ERG zone
* Identify and establish staging areas to support response operations
* Activate emergency shutdown procedures (ESD)
* Activate response action contractors for equipment and manpower as needed (e.g, Well Control, spill/HazMat clean-up, etc.)

**ENVIRONMENTAL – PROTECT THE ENVIRONMENT*** Identify, prioritize, and protect environmentally sensitive areas
* Verify if water has been impacted
* Implement waste handling, disposal and decontamination procedures as needed
* Contain and recover spilled materials
* Notify appropriate agencies

**SPECIAL CONSIDERATIONS*** Keep the public and stakeholders informed of response activities.
 | **FACILITY INFORMATION****Well Pad Liquid Storage:** * **Oil (BBL) – xx BBL**
* **Water (BBL) – xx BBL**
* \*1 Barrel (BBL) = 42 Gallons

**Specific Facility Hazardous Conditions:** (chemicals stored on site)

|  |  |  |
| --- | --- | --- |
| **Drilling** |  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
| **Storage Location** |
| *
*
*
 |
| **Completions** |  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
| **Storage Location** |
| *
*
*
 |
| **Flowback** |  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
| **Storage Location** |
| *
*
*
 |
| **Production** |  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
|  | ###BBLs x #Tank |
| **Storage Location** |
| *
*
*
 |

**Is Water Supply Available on Location?**

|  |
| --- |
| **Fire hydrants** |
|  |
| **Water Storage Tanks** |
|  |

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|  |
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| **MAP LEGEND ICONS** |
| The pictures below are the icons to be used on page one facility map.  |
|   | Hot, Warm and Cold Buffer zones shall be a white outline.  |
|  | Primary Muster Point Icon |
|  | Secondary Muster Point Icon |
|  | Primary ingress/egress Icon |
|  | Secondary ingress/egress Icon |
|  | Colored drop pin for all critical receptors Icon (different color for each Critical Receptor) |
| **ERG ZONE (800 meters)** | \***ALWAYS APPLIES**, **DO NOT DRAW ON THE MAP, BUT NOTED IN THE LEGEND** |

|  |
| --- |
| **Required on map** |
| * HOT ZONE (250 feet) \***ALWAYS APPLIES**
* WARM ZONE (500 feet) \***ALWAYS APPLIES**
* COLD ZONE (1,000 feet) \***ALWAYS APPLIES**
* WELL HEAD \***ALWAYS APPLIES**
* SITE ACCESS **\*ALWAYS APPLIES**
* MUSTER POINT(S) \***ALWAYS APPLIES**
 |
| **ADD ALL THAT APPLY** |
| * TANK BATTERIES (adjacent facilities within buffer zones)
* COMBUSTER LOCATIONS
* WINDSOCKS
* FIRE HYDRANTS; OR OTH
* ER APPROVED FIRE FIGHTING WATER SOURCES (WITH TRAVEL DISTANCES)
* PARKS
* SCHOOLS
* POLICE STATIONS
* FIRE STATIONS
* RIVERS
* LAKES
* DITCHES
* PONDS
* WATER TREATMENT FACILITIES
* OTHER CRITICAL INFRASTRUCTURE
* MAJOR ROADS OR CROSS STREETS SHALL BE LABELED (OR LEGIBLE ON SATELLITE MAP)
* OTHER UNIQUE FEATURES
 |

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| --- |
| **GENERAL INSTRUCTIONS** |
| 1. Page 1 – is dynamic site-specific information is required.
2. Page 2 – columns 1 and 2 are static and shouldn’t require much, if any modification. Column 3 will require the following site-specific information:
* **Well Pad Liquid Storage:** Wen in production, what is the max quantity of Oil and water stored on site?
* **Specific Facility Hazardous Conditions:** List the types, quantity, and locations of the chemicals stored on site during drilling, completions, flowback, and production
* **Water Supply Available on Location:** If there will be hydrants or water storage tanks stored on site during construction or production indicate how many and their location.
* Nearest Foam Resources: List the three closes foam resources (other than the fire district site is located in).
1. Font size can be modified to accommodate page space. However, font color should not be changed from the template.
2. Page 3 – are instructions for developing a TRP and should not be included in the final TRP submission.
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